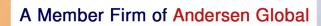
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Corporate
Finance
Checklist

Key Steps for Effective Management

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Introduction

Managing corporate finance effectively is essential in today's global market, where businesses face challenges such as legal hurdles, economic fluctuations, and diverse compliance standards.

Companies must plan carefully and execute precisely to address these obstacles and pursue funding opportunities worldwide.



This checklist outlines practical steps for preparing documentation, negotiating favourable terms, drafting detailed agreements, and improving financial operations. By following these actions, businesses can establish strong financial practices that align with their goals and adapt to changing requirements.



The Key Pillars of this Checklist

Documentation Essentials

Accurate and well-organized records are the backbone of any financial transaction. From preparing due diligence files to ensuring regulatory compliance, proper documentation minimizes risks and expedites approval processes.

Financial Planning

Identifying suitable funding sources, negotiating cost-effective terms, and managing cash flows are vital for ensuring liquidity and long-term growth.



Legal Agreements

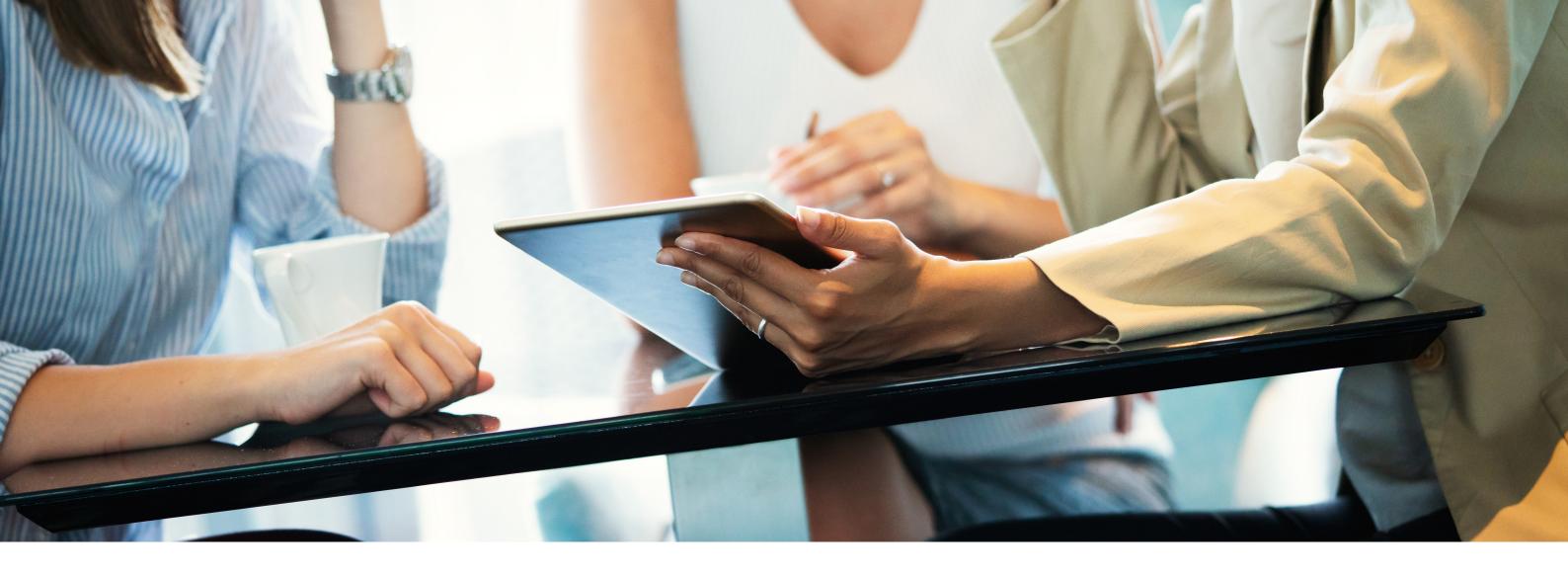
Transparent and comprehensive contracts protect businesses from disputes and ensure adherence to international and local regulations.

Operational Actions

Efficient workflows and the use of reliable financial management tools can significantly reduce delays and errors in managing financial transactions.

Ongoing Engagement

Maintaining relationships with financial institutions and advisors ensures continuous support and access to the best resources for future financial endeavours.



This guide provides clear steps and highlights the value of working with experienced professionals, adapting to evolving market conditions, and adopting a proactive approach to financial management.

Whether your business is well-established or in its growth phase, this checklist acts as a reliable tool to improve corporate finance processes and identify opportunities for growth with clarity and precision.



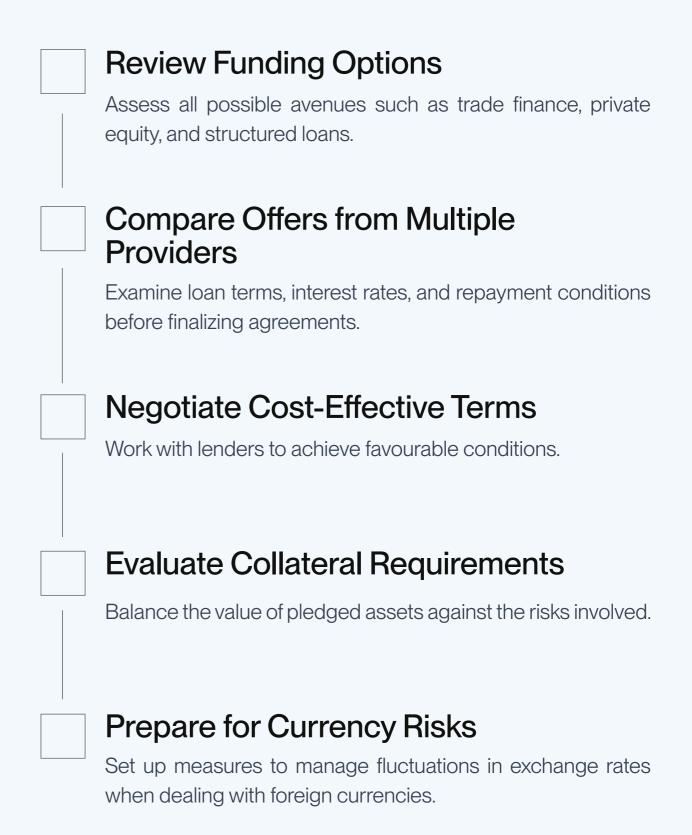
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Documentation Essentials

| Maintain Accurate Financial Records |
|---|
| Ensure financial data aligns with International Financial Reporting Standards (IFRS) or local requirements. |
| Prepare a Comprehensive Business Proposal |
| Articulate business objectives, financial plans, and potential risk measures. |
| Compile a Detailed Due Diligence File |
| Include audited financial statements, tax compliance records, and operational details. |
| Ensure Regulatory Compliance |
| Fulfill all necessary local and international legal requirements to prevent setbacks. |
| Obtain Credit Ratings and References |
| Demonstrate financial stability and reliability through independent verification. |

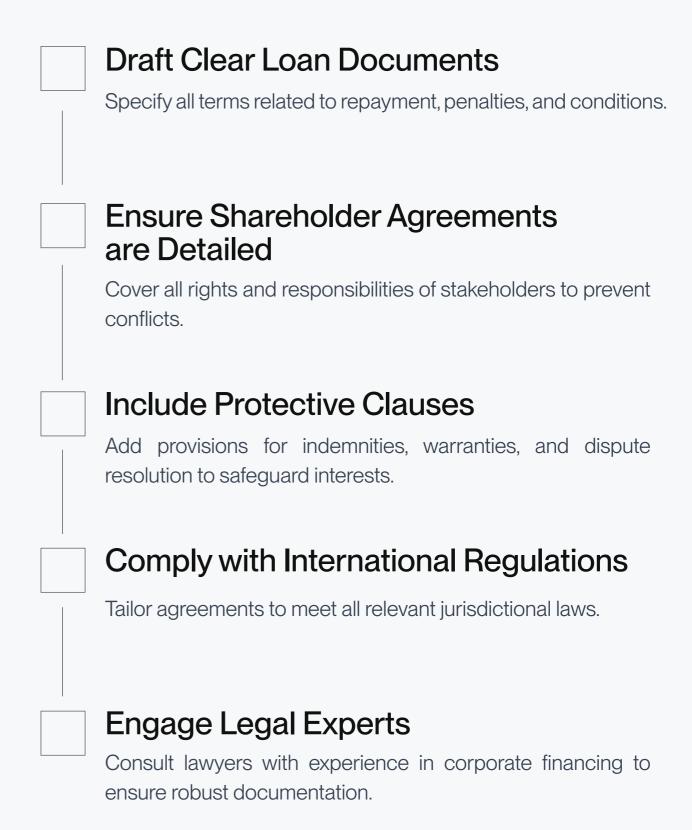


Financial Planning



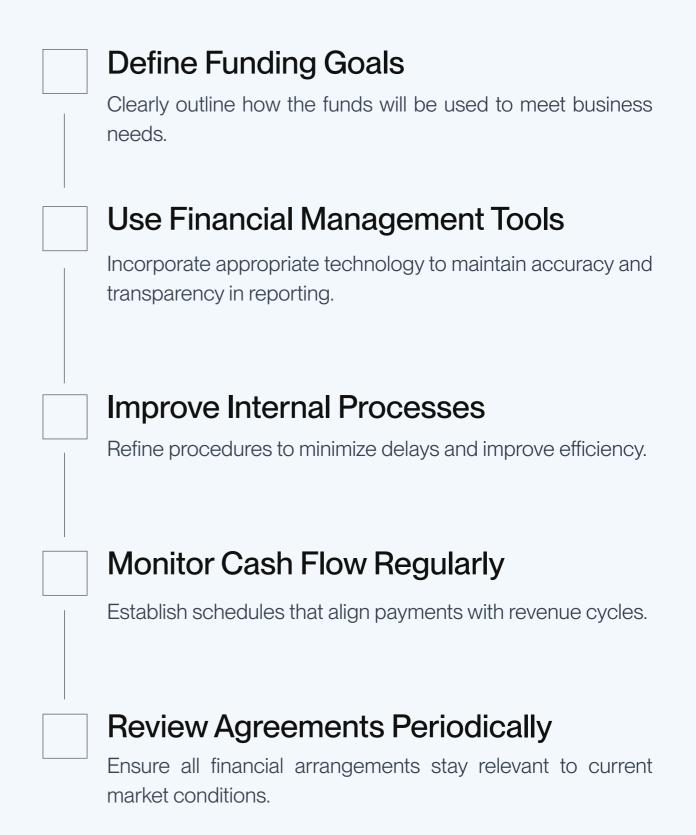


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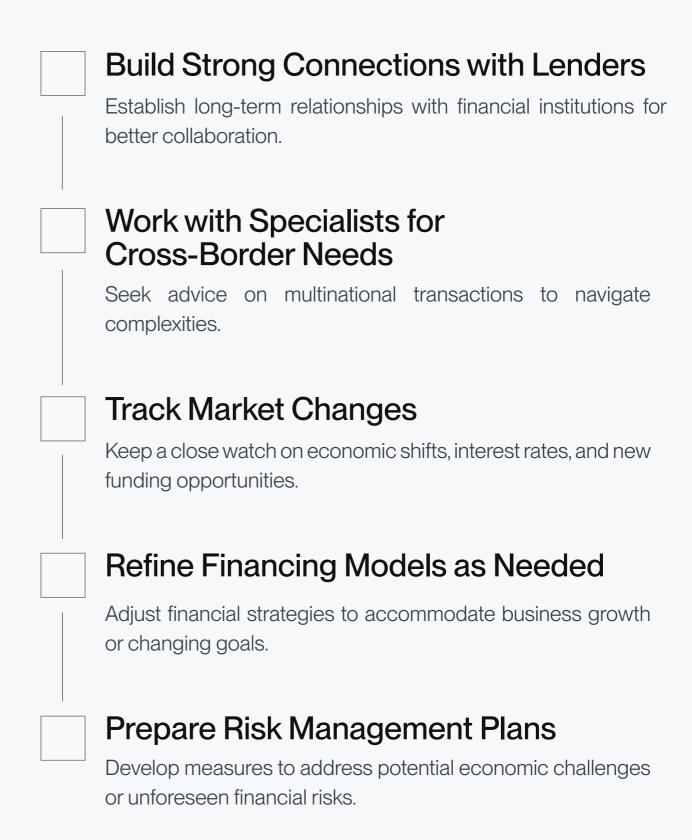


O4
Operational
Actions





Ongoing Engagement



Engaging experienced professionals, adhering to regulations, and maintaining open communication with financial institutions are key steps to minimizing risks and securing favourable funding arrangements. Regularly revisiting agreements and financial strategies allows businesses to remain flexible and aligned with current market requirements.

Implementing these practices helps businesses maintain robust financial processes and focus on their core activities with greater clarity.



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